



BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,
PE28 2WF

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Clerk: Mr. R ROBINSON

To Members of the Council

5th January 2022

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 10th January 2022 at 7.30 p.m.

At the village hall (Church Annex) in Benwick.

Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering. Current government guidelines are to wear these at all times when meeting in Village Halls. Temperatures will be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation and government guidelines on COVID.

Yours truly

Mr R Robinson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

156/21-22	Apologies for Absence	
157/21-22	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
158/21-22	PUBLIC TIME	
159/21-22	Confirmation of Minutes To sign and approve the Minutes of the Meeting held on 6 th December 2021	
160/21-22	Matters Arising	
161/21-22	County & District Councillors Reports Reports from County and District Councillors	
162/21-22	Highways and verges matters a) To discuss and agree next steps for implementation of speed signs and dealing with any public proposal for an increased police presence to monitor speeding. b) To discuss and agree any actions needed due to obstruction/dangers impacting verges or footpaths including but not restricted to:- i) issues with footpaths including those Clarion is responsible for ii) the stones on the verges at 24a Doddington Road c) To discuss and agree on an increase in the verges budget for this year (proposed to be to £696 from £500) to meet our commitments	

163/21-22	Cemetery To discuss and agree on an increase in the cemetery maintenance budget for this year (proposed to be to £3651.60 from £3500) to meet our commitments			
164/21-22	Telephone and internet To discuss and agree on an increase in this budget for this year (proposed to be to £103.12 from £100) to meet our commitments			
165/21-22	Clerks training and expenses a) To discuss and agree on an increase in the travel budget for the current financial year (proposed to be to £170 from £100) due to the present clerk living out of Benwick b) To discuss and agree on an increase in the training budget for the current financial year (proposed to be to £500 from £200) to support the professional development of the new clerk with essential skills for his role. We have already spent £310 so far this financial year. c) To discuss and agree on whether to pay the £30 + VAT for the clerks attendance at a CAPALC zoom training on elections on 12 th February			
166/21-22	Planning Application F/YR21/1495/F Erect 1 dwelling (3-bed 2-storey) at Land North West Of 35 Doddington Road Benwick Cambridgeshire Current Issues To discuss and agree any actions in relation to a) the unauthorized buildings at 1 High Street b) issues with footpaths including those Clarion is responsible for c) the stones on the verges at 24a Doddington Road			
167/21-22	Dog fouling a) To discuss and agree any actions to be taken due to dog fouling in the village and the lack of a litter bin from Heron Way up Doddington Road.			
168/21-22	Connecting Cambridge project Cllr Chapman to report on his zoom meeting as per minute 138/21-22 last month and for Council to discuss and agree any actions regarding this.			
169/21-22	Village Sign To discuss and agree any actions to be taken in relation to the village sign or a new sign			
170/21-22	Flag To discuss and agree on any actions to be taken regarding the flag or a new flag			
171/21-22	Fishing notice To discuss and agree any actions needed in respect of a sign about the fishing rights between the bridges, including design of the sign and a response to email from the landowner.			
172/21-22	Income & Expenditure a) Members to consider and approve the following accounts for payment including the drainage rates which had to be paid last month to meet our obligations and avoid penalty charges:-			
	March W & White Fen IDB	Drainage rates	£114.25	
	Middle Level Commissioners	Drainage rates	£144.00	
		Sub-total paid last month	£258.25	
	E.On	Electricity	£73.95	
	HHA Grounds Maintenance	December Cemetery etc	£365.16	
	Nicky Oliver	Verges October-December	£174.00	
	R Robinson	Salary & Expenses	£328.93	
	Clerks & Councils Direct	Subscription	£12.00	
	Cambs ACRE	Subscription	£57.00	
	Magpas	Donation	£100.00	
	Community Car Scheme	Donation	£100.00	
	Benwick Street Pride	Donation	£100.00	
		Sub-total to be paid this month	£1311.04	
		TOTAL	£1569.29	
	b) Clerk to report on the December Bank Balances and reconciliation statement c) Clerk to present the budget report as at the end of the third quarter (December 31 st 2021) d) To hear the report of the budget working group and to discuss and agree the budget for 2021/22 financial year and precept e) To discuss and agree the level of reserves to be held over the next financial year			
173/21-22	Utilising road verges for biodiversity & habitat To discuss and agree any actions required as per CCC Road Verge Management Enquiry			
174/21-22	Tree Preservation Order (TPO) register To discuss and agree any actions needed in view of the review of the TPO register carried out by the clerk.			
175/21-22	Correspondence a) Rural Services Network, Bulletin (emailed 30/11/2021, 07/12/2021, 14/12/2021, 21/12/2021) Funding Digest (emailed 30/12/2021)			

	<p>b) FDC Press releases (emailed 30/11/2021, 02/12/2021, 08/12/2021) Member services (emailed 30/11/2021, 01/12/2021, 03/12/2021x2, 09/12/2021, 17/12/2021, 23/12/2021x2) Planning training invites (emailed 09/12/2021x11))</p> <p>c) CAPALC Bulletin (emailed 06/12/2021) Platinum jubilee (emailed 22/12/2021) Drop-in sessions (emailed 13/12/2021) Covid guidance plan B (emailed 10/12/2021) Household support (emailed 10/12/2021)</p> <p>d) NALC Chief Executive's Bulletin (emailed 03/12/2021, 10/12/2021, 17/12/2021) Newsletter (emailed 01/12/2021, 08/12/2021, 15/12/2021)</p> <p>e) Highways - Highway Events Diary – (emailed 06/12/2021) IHMC Incident Report November (emailed 03/12/2021)</p> <p>f) CAPASP Newsletter (emailed 16/12/2021) Scam warning (emailed 23/12/2021, 29/12/2021)</p> <p>g) CPRE Campaigns Update (emailed 05/12/2021) Season's greetings (emailed 21/12/2021)</p> <p>h) Cambs ACRE Covid guidance in village halls (emailed 10/12/2021, 16/12/2021)</p> <p>i) Cambridge CVS Support Fenland update (emailed 09/12/2021)</p> <p>j) Galliford Try A47 Guyhirn upgrade roadworks bulletin (emailed 30/11/2021)</p> <p>k) LEAP (emailed 15/12/2021)</p> <p>l) Combined authority – Update (emailed 30/11/2021) Bus Passes (emailed 01/12/2021) Budget consultation (emailed 01/12/2021) Season's greetings (emailed 22/12/2021)</p> <p>m) Boundary commission (emailed 07/12/2021)</p> <p>n) CCC – Cambs local councils conference (emailed 10/12/2021) – Childrens Holiday scheme (emailed 08/12/2021) Youth in communities (emailed 06/12/2021) Newsletter (emailed 15/12/2021)</p> <p>o) Npower (emailed 09/12/2021)</p> <p>p) Cambridge children's hospital - Newsletter (emailed 22/12/2021)</p> <p>q) Cambs PCC – Merry Christmas (emailed 17/12/2021)</p> <p>r) AGEUK – Community warden scheme (emailed 22/12/2021)</p> <p>s) Greater Cambridge partnership – green travel consultation (emailed 01/12/2021)</p> <p>t) Lesley Robinson – re: planning application (emailed 02/12/2021)</p>	
176/21-22	<p>Police Report</p> <p>To discuss and agree actions in relation to new Police Engagement Proposal following meeting attended by Cllr Chapman</p>	
177/21-22	<p>Armed Forces covenant</p> <p>Council to discuss and agree concerning Cllr Wicks proposal that we join this</p>	
178/21-22	<p>Project on the Pound</p> <p>To discuss and agree any actions relating to the pound</p>	
179/21-22	<p>Queens platinum jubilee</p> <p>To discuss and agree any actions in relation to the jubilee next year</p>	
180/21-22	<p>Agenda Items/Next Meeting</p> <p>To discuss and agree the format and date of the next Parish Council Meeting proposed to be Monday 7th February 2022. Items to be included on Agenda should be with the Clerk by Sunday 30th January 2022</p>	